

Kidney Café / Transplant Café – Virtual Meeting Group Boundaries

This document outlines the boundaries of virtual group meetings. All Kidney Café and Transplant Café group meetings will be run in accordance with the below boundaries.

We kindly request that all group members/attendees read and agree to the below points.

- Each meeting will take place on the advertised date and will commence at the agreed time.
- The duration of each meeting will be 1.5 hours.
- The meeting room is a safe space, where thoughts, feelings & concerns can be discussed freely in a supportive environment.
- All discussion within the group will be treated confidentially. This will be achieved in the following ways:
 - All attendees to ensure that their immediate personal space is private, and that conversation cannot be overheard by persons not taking part in the meeting.
 - Family members/children are welcome to be present during meetings, although will be expected to adhere to group confidentiality guidelines.
 - Personal information or discussion shared within the group must not be subsequently shared with persons outside the group.
 - Screen recording, screen sharing and/or screen photographs are prohibited. If exceptional circumstances arise where any of these become necessary, they must only take place with the explicit consent of every group member and group facilitators.
- Due to the nature of the group, confidentiality cannot be 100% guaranteed. Furthermore, there are instances where the group facilitator may need to breach confidentiality in order to safeguard the wellbeing of a group member or other person. These instances are:
 - Where a vulnerable adult or child is believed to be at risk of serious or immediate harm.
 - Where an attendee discloses evidence of a serious or organised crime.
- Participation in group discussion is voluntary and group members will not be made to share details of their personal experience if they do not want to.
- Group members are welcome to join the associated Kidney Café Facebook groups for further support and connection with peers.

Please contact support@paulpophamfund.co.uk or 0800 038 8989 with any queries or comments.
Thank you.

Paul Popham Fund, Renal Support Wales is a registered charity in England & Wales number 1160114